

Geauga County Local Rules of Court

Common Pleas Rules

RULE 28. RECORD OF PROCEEDINGS, TRANSCRIPTS

- A. Proceedings before the Court shall be recorded by stenographic means, audio electronic recording devices, or video recording systems as ordered by the Court.
- B. The record of proceedings or appropriate portions thereof must be transcribed in written form by the court reporter or such other person as designated by the Court for purposes of objections to findings of fact in a magistrate's decision, appeals, or any other matters requiring the Court's review of the record.
- C. Compensation of the court reporter and such other persons as designated by the Court for the furnishing of transcripts shall be fixed by Court order.
- D. Counsel, parties, and any persons desiring a transcript of proceedings shall order such transcript from the court reporter or such other person designated by the Court for the furnishing of transcripts using forms approved and adopted by the Court.
- E. Preparation of the transcript shall not be commenced until there is deposited with the court reporter or such other person as designated by the Court a sum equal to one-half of the estimated cost for preparation of the transcript. Upon completion and prior to delivery of the transcript the remaining balance of the cost for the preparation of the transcript must be paid to the court reporter or such other person as designated by the Court. Should the cost for preparation of the transcript be less than the deposit, the unused portion of the deposit shall be returned to the person who paid the deposit.
- F. Counsel or *pro se* parties shall be responsible for filing transcripts and any exhibits with the Clerk of Courts for objections to magistrate's decisions, appeals, and all matters requiring such filing.
- G. No person other than the court reporter, or such other person as designated by the Court, or Clerk of Courts personnel shall disassemble, duplicate, or otherwise copy a transcript of proceedings. Counsel and/or parties must obtain all copies of transcripts from the court reporter or such other person as designated by the Court after payment of costs of such copies as determined by the Court.