

PORTAGE-GEAUGA JUVENILE DETENTION CENTER
8000 INFIRMARY ROAD
RAVENNA, OHIO 44266

PARENT INFORMATION:

The following information is being provided to assist you in all matters pertaining to your child during his/her detainment at the Juvenile Detention Center. If you have any questions which are not covered in this document, please contact the Juvenile Detention Center at (330) 297-5233, or Fax (330) 297-1533.

DETENTION CENTER:

The primary purpose of the Juvenile Detention Center is to provide a secure and safe environment for youth during the Court hearing process on a delinquency charge, while awaiting placement or commitment to another facility, or as a dispositional alternative.

ADMISSION:

Young people are placed into the Juvenile Detention Center by Court Order or by the police directly from the community. Youth brought to the Juvenile Detention Center by the police department have a hearing within 72 hours or the next scheduled Court day, whichever is earlier.

PERSONAL ITEMS PERMITTED:

The following items may be brought to your child during his/her stay at the Juvenile Detention Center. Any item brought to the Juvenile Detention Center must be given to the staff member on duty. **Please do not give any items directly to your child.**

1. **Clothing:** All necessary clothing items are provided by the center daily.
2. **Valuables:** Clothing, money, and valuables accompanying admission are stored in a secure area and returned to the youth upon release.
3. **Other Needs:** All necessary stationery, stamps and envelopes are provided by the center daily. The Detention Center Library provides reading materials such as books and magazines. **Food items are prohibited.**
4. **Medication:** Only medication prescribed by a physician can be brought into the Juvenile Detention Center. If your child is on any prescribed medications, please bring the medications in their ***original containers***. The medication will be controlled by the Medical Department. Please note that medication will only be administered as noted on the original prescription containers. All medications are verified by the treating physician prior to distribution in the Detention Center.

No Over-the-counter medication will be accepted.

Special Circumstances; if your child has a physical disability or has an allergy, a written physician's statement is necessary to document the condition.

5. **Hygiene:** Personal grooming and hygiene articles are provided by the Juvenile Detention Center.

VISITATION:

You are encouraged to visit your child on regular visitation days. If you cannot visit, you are encouraged to write your child. The address is:

Portage-Geauga County Juvenile Detention Center
8000 Infirmary Road
Ravenna, OH 44266-9432

Visitation hours:

Parents, grandparents, step parents, or legal guardians with proper identification, (picture identification preferred or two (2) other forms of acceptable identification) may visit a youth at the Juvenile Detention Center. The first initial of the resident's last name will designate visitation hours as follows:

WEDNESDAY:

A - L 7:30 P.M. to 8:00 P.M.
M - Z 8:15 P.M. to 8:45 P.M.

SATURDAY:

A - L 9:00 A.M. to 9:30 A.M.
M - Z 9:45 A.M. to 10:15 A.M.

SUNDAY:

A - L 2:00 P.M. to 2:30 P.M.
M - Z 2:45 P.M. to 3:15 P.M.

Attorneys may visit at any reasonable time.

Clergy, Law Enforcement, Mental Health, Human Services Professionals, Educators, Court and Probation Staff may visit at the following times:

Monday through Friday

9:00 A.M. - 11:30 A.M.
1:30 P.M. - 3:30 P.M.

A special visitation session needs prior approval of the Superintendent.

General Regulations:

1. No more than four (4) visitors per child are permitted during one (1) visitation period.
2. At no time will anyone (such as children) be permitted to wait inside the building during visitation.

3. All visitors must leave coats, hats, purses, and personal items in the lockers at the visitation entrance.
4. Absolutely no items of any kind may be given to a child at visitation. Any visitor who passes cigarettes, matches, chewing tobacco or any other contraband to a child may jeopardize his/her visitation privileges and could be subject to criminal prosecution.
5. Introduction of drugs, firearms, weapons or other contraband will be met with prosecution to the fullest extent of the law.

TELEPHONE CALLS AND LETTERS:

Upon admission to the Juvenile Detention Center, a child may make a telephone call to his/her parents or guardian and attorney. Any additional calls will be made on a scheduled basis established by the Superintendent. Residents are not permitted to receive incoming calls.

SCHOOL PROGRAM:

The Juvenile Detention Center has three teachers licensed by the State of Ohio Department of Education. The curriculum is provided by the youth's home school as well as developed and individualized by the teaching staff. Emphasis is placed on special needs and specialized programming.

CLERGY:

The Juvenile Detention Center provides voluntary, non-denominational religious services, as well as Catholic mass once each week. On an individual basis, a resident's clergy is welcome to visit during professional business hours weekdays from 9:00 A.M. to 11:30 A.M. and 1:30 P.M. to 3:30 P.M. **Special Visitation requests must be approved by the Superintendent.**

MEDICAL:

The Juvenile Detention Center provides for a medical examination for youth in residence in excess of three (3) days. If your child has any specific medical problems, please notify the Juvenile Detention Center staff as soon as possible after admission.

Emergency medical treatment will be handled by Robinson Memorial Hospital, located at 6847 North Chestnut Street, Ravenna, Ohio, 44266-9432. The telephone number is (330) 297-0811. The Juvenile Detention Center staff will notify you as soon as possible in the event of a medical emergency involving your child.

There will be a nurse on site six (6) days a week, and on call 24 hours day. The attending physician will be on site two (2) days a week and on call.

All medications must be approved by the Juvenile Detention Center attending physician. No medications will be administered without this approval. All medications will be verified with your prescribing physician.

BEHAVIOR MANAGEMENT:

Each hour of the day, from wake-up until bedtime, a resident's behavior is monitored. The youths have the opportunity to earn privileges for successful participation and progress through the "level" system. **Corporal punishment is not permitted in the Juvenile Detention Center.**

NUTRITION:

Youth receive three balanced meals a day plus an evening snack. Menus conform to the standards of the National School Lunch Program.

GRIEVANCES:

If a resident has a complaint regarding their treatment in the Juvenile Detention Center they may utilize the established Grievance process by submitting a Grievance Form in writing and the incident will be investigated. If a resident or parent has a concern about the grievance process they may contact the Superintendent.

ASSISTANCE:

If parents, guardians, or professionals in the community have questions about a youth or the Juvenile Detention Center they should contact the Superintendent.

UNCLAIMED PERSONAL PROPERTY:

After thirty (30) days, the Juvenile Detention Center is not responsible for any personal property left at the Center. Please contact the Juvenile Detention Center as soon as possible and the matter will be investigated. Property left over thirty (30) days will be liquidated according to the disposition of property law.

PORTAGE-GEAUGA COUNTY JUVENILE DETENTION CENTER

Thomas J. Rehnert, Superintendent
Dawn M. Ramage, Administrative Assistant

Richard P. Ashley, Detention Supervisor
William C. Fullum, Detention Supervisor

Dear Parents/Legal Guardian(s):

While your child is detained at the Portage-Geauga County Juvenile Detention Center we strongly encourage regular/consistent visitation by family members including parents (mother & father), stepparents, grandparents, and legal guardians, for the following reasons:

- 1) To provide emotional support to your child
- 2) To address issues and concerns with your child prior to release
- 3) To facilitate the transition upon release from the Juvenile Detention Center into the home.

Visitation Schedule	Child's Last Name	Visitation Times
Wednesday	A-L M-Z	7:30 p.m. to 8:00 p.m. 8:15 p.m. to 8:45 p.m.
Saturday	A-L M-Z	9:00 a.m. to 9:30 a.m. 9:45 a.m. to 10:15 a.m.
Sunday	A-L M-Z	2:00 p.m. to 2:30 p.m. 2:45 p.m. to 3:15 p.m.


As a part of the programming at the Portage-Geauga County Juvenile Detention Center, we have a Licensed Social Worker on staff; Ms. Denise Williams. Her schedule is Monday, Tuesday, Thursday, and Friday 8:00 a.m. to 4:00 p.m. and on Wednesday, from 1:00 p.m. to 9:00 p.m. The Social Worker initially meets with all detained residents to conduct Mental Status Evaluations and Social Histories. She is also available to discuss problems or concerns of residents during their detainment. Ms. Williams is also available during Wednesday evening visitation for individual or family meetings to discuss issues such as rules and expectations after your child is released, to mediate any areas of conflict, or to assist with appropriate referrals within the community.

Should you have any questions, feel free to contact Ms. Williams at 330-298-3228 to discuss any concerns you may have regarding your child.

Our goal is to provide support to the residents and their families through a wide range of intervention services. Again, we encourage you as parents/guardians to be an active part in the rehabilitation of your son/daughter.

Revised 5/05

8000 Infirmary Road, Ravenna, Ohio 44266-9432
(330) 297-5233 FAX (330) 297-1533
e-mail address: pgdetctr@portageco.com

			Chardon
Chesterland		SR 322	
	SR 306		SR 44
		SR 87	
Russell			Burton
		SR 422	Troy
to Chagrin			Auburn
		SR 82	
Aurora			Mantua
	Turnpike		
		SR 303	
		INFIRMARY	
			
		Portage-Geauga Detention Center Portage Juvenile Court 8000 Infirmary Road Ravenna, OH	
			SR 44