

**GEAUGA COUNTY
EMPLOYEE RECOGNITION AND AWARDS PROGRAM**

Employees are encouraged to bring recognition to other employees for service at a level of excellence by completing a “Kudos to You!” note of appreciation.

**NOTE OF APPRECIATION
KUDOS TO YOU!**

This note of appreciation is presented to

On this date

In the County department of

In recognition for

Submitted by: _____
Employee Signature

This recognition will be verified by the recognized employee’s Department Director or designee before being placed in his/her personnel file.

Verified by _____
Department Director or Designee