

**[RESOLUTION NUMBER AND TITLE]**

**WHEREAS**, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

**WHEREAS**, the 133<sup>rd</sup> Ohio General Assembly (hereinafter "General Assembly") established a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" to local government "subdivisions"; and

**WHEREAS**, the General Assembly requires subdivisions receiving funds, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and

**WHEREAS**, **[Subdivision Name]** is requesting its share of funds from the County Coronavirus Relief Distribution Fund.

**NOW THEREFORE**, be it resolved by the **[Legislative Authority]** of **[Subdivision Name]** that **[Legislative Authority]** affirms that all funds received from the County Coronavirus Relief Distribution Fund be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations and guidance only to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) Were not accounted for in **[Subdivision Name]**'s most recently approved budget as of March 27, 2020; and
- (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

**FURTHERMORE**, be it resolved by the **[Legislative Authority]** of **[Subdivision Name]** that the **[Subdivision Fiscal Officer Title]** take all necessary action to:

- (1) On or before October 15, 2020, pay any unencumbered balance of money in the **[Subdivision]**'s local coronavirus relief fund to the County Treasurer;
- (2) On or before December 28, 2020, pay the balance of any money in the **[Subdivision]**'s local coronavirus relief fund to the state treasury in the manner prescribed by the Director of the Ohio Office of Budget and Management; and
- (3) Provide any information related to any payments received under the process established by the General Assembly to the Director of the Ohio Office of Budget and Management as requested.

Adopted on: **[DATE]**

*Placed on subdivision letterhead if used and format according to subdivision resolutions*

**[ADD SIGNATURE LINE FOR SECRETARY OR OTHER AUTHORIZED REPRESENTATIVE OF THE LEGISLATIVE AUTHORITY]**

SAMPLE